



Promote and enable the safe, effective use of powered access worldwide

# COMPETENT ASSESSED PERSON (CAP) CERTIFICATION PROGRAMME



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## WHAT IS CAP?

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CAP stands for 'competent assessed person'. The CAP programme is an advanced level of assessment leading to certification that engineers are proficient in undertaking Thorough Examinations of mobile elevating work platforms (MEWP), mast climbing work platforms (MCWP) or construction hoists (CH) to the highest specification, as stipulated by legislation/regulations.

## WHAT ARE THE BENEFITS OF THE CAP QUALIFICATION?

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**Benefits to the individual** - the IPAF CAP certification carries high status and sought-after skills. Individuals can be competent in conducting thorough examinations on machines, adding strength to their CV in line with professional development aims and career progression targets.

**Benefits to employers** – cost-saving; if fleet inspections can be legally and professionally carried out in-house by employees, this negates the requirement to organise an external insurer and accumulate associated costs. Peace of mind; specialist knowledge of powered access machinery is utilised.

**Benefit to industry** – conducive to safe and efficient fleet operation; familiarity with powered access machinery is retained within the industry with specialist knowledge being applied to machine inspections.

## ABOUT THE PROGRAMME

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There are three distinct CAP programmes, each focusing on a different machine category – MEWP, MCWP or CH. During each programme experienced engineers from IPAF Approved Training Centres provide guidance through presentations relating to the relevant machine category. There's a theory examination and a practical assessment for each category of machine that candidates wish to qualify for.

[www.ipaf.org/cap](http://www.ipaf.org/cap)

## WHO IS THE CAP PROGRAMME FOR?

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Engineers wishing to competently plan, manage and conduct a thorough examination of a MEWP, MCWP or CH. To be eligible, candidates need to hold a valid IPAF PAL Card and to score at least 12 points using the entry criteria matrix.

Many candidates are already eligible to take the IPAF CAP Training Programme on the merit of their existing qualifications and experience. Check your entry score using the table opposite

## HOW LONG IS THE PROGRAMME?

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One day per machine category, to be taken at an IPAF Approved Training Centre.

## WHAT DO CANDIDATES LEARN?

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How to competently plan, manage and conduct a thorough examination of a MEWP, MCWP or CH in line with LOLER, Work at Height Regulations, and PUWER 98 legislation.

## SUCCESSFUL CANDIDATES RECEIVE:

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Documentary evidence (a certificate and a CAP Card) to prove they are qualified to plan, manage or conduct thorough examinations of the relevant machine category, in line with LOLER, Work at Height Regulations, and & PUWER 98 legislation.

## HOW DO I BECOME AN IPAF CAP ASSESSOR?

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For more information, please contact IPAF's Training Operations Co-ordinator:

[info@ipaf.org](mailto:info@ipaf.org)  
**+44 (0)15395 66700**





## HOW DO YOU SCORE?

Many candidates are already eligible to attend the IPAF Competent Assessed Person (CAP) Training Programme.

Use the table below to see if you have enough points to apply. Please note, the table is for illustrative purposes only.

If you think you have enough points or if you currently don't have enough points and would like advice on how to accrue more, or if you're unsure if your qualifications or experience are eligible, please contact an IPAF Approved Training Centre that offers the CAP Training Programme and ask to speak to an IPAF CAP Assessor who will advise you further.

### You must have all three of the following:

1. Four years of engineering experience. (e.g. Level 2 Apprenticeship and two years' experience, or Level 3 Apprenticeship and one year's experience)
2. At least one year's continuous MEWP / MCWP / CH engineering experience immediately prior to taking the CAP Certification Programme.
3. 12 points accrued from the following criteria

Relevant Engineering Qualification	Points Awarded
Degree / HND / NVQ level 5 & other technical training	6
ONC / HNC / apprenticeship or NVQ level 3 to 4, City & Guilds or equivalent	4
NVQ level 1 or 2 / BTEC 1 or 2 or equivalent	2
Relevant Manufacturer's Approved Training Courses	Points Awarded
Calculate using number of days training. Must have a least one MEWP / MCWP / CH manufacturers course. N.B. eLearning courses are accepted if they included a test/exam.	0.5 per day (5 max points)
Other Relevant Technical Courses	Points Awarded
Calculate using number of days of training completed.	0.5 per day
IPAF Qualification	Points Awarded
Valid IPAF CAP Card	3
Expired IPAF CAP Card	1
Valid Inspector or MCWP / CH Advance Installer Category on a valid IPAF PAL Card	0.5
Relevant Practical Experience	Points Awarded
Calculate using number of years' experience	1 per year (max 8 points)

### Please Note:

1. Documentary evidence is required for all qualifications; this includes the submission of candidates' CVs and certificates.
2. In-house training is acceptable only if it has manufacturer approval.
3. Only courses where candidates passed are accepted. (Attendance alone is not sufficient).
4. Relevant technical training courses may include control systems, basic hydraulics, preventative maintenance, etc.
5. For further qualifications please refer to the IPAF Service Engineer Roadmap at [www.ipaf.org/industry-training](http://www.ipaf.org/industry-training)
6. The IPAF CAP Assessor will decide if your practical experience is relevant and will adjust your score accordingly.



'Achievement of the CAP qualification provides industry recognised confirmation of an engineer's knowledge, experience and dedication to quality. The assessment backs up practical knowledge by making sure all legal aspects of thorough examinations are covered ensuring confidence when performing these vital safety inspections.'

**David Meeke, Training Manager, Balloo Hire**

'Third party inspectors who are not CAP accredited and have not garnered the required MEWP specific engineering experience will have limited knowledge of the various specialist technical features of the wide range of MEWPs now available in the market. From a safety perspective it is paramount that MEWP Thorough Examinations are only undertaken by fully qualified CAP accredited powered access engineers. Becoming a CAP accredited powered access engineer is not just any job - these specialist skills are safety critical and therefore a crucial area of investment for all powered access rental businesses.'

**Julie Houston Smyth, Director, Lolex**

'The CAP programme is the Gold standard for IPAF engineers. It is highly challenging and those who pass prove their competence to thoroughly examine MEWPs, MCWPs or Construction Hoists under current regulation. As such, it is valuable and rewarding.'

**Paul Roddis, Training Manager, IPAF**



Book by contacting your nearest IPAF Approved Training Centre.

Use the Training Centre Locator and select 'CAP' from the drop-down training type filter.