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**Minutes  
 for the IPAF HK members meeting  
 of the International Powered Access  
 Federation in-Person on 30<sup>th</sup> April  
 2025 at 1pm**

Company Registration & Tax Invoice GST Reg No. : 201027474E

1	Raymond Wat (RW)	IPAF
2	Chris Chong	Honor Us Equipment (HK) Limited
3	Jinlong Lee	Lingong Heavy Machinery Co., Ltd - Hong Kong
4	Geoffrey Lee	Modern (International) Access & Scaffolding Ltd
5	Ed Wu	Shing Fung Engineering & Equipment Ltd
6	Nice Wu	Shing Fung Engineering & Equipment Ltd
7	Tomie Chan	Hunan Sinoboom Intelligent Equipment Co Ltd
8	Peter Lam	Safety Professional Member

*This meeting will be conducted in accordance with the IPAF Corporate Compliance Policy and relevant competition and antitrust laws. There will be no discussion of any information which is commercially sensitive or confidential. By attending this meeting, each attendee will be agreeing to abide by the Policy.*

**1. Opening by Chairman**

The Chairman began by welcoming everyone to the meeting.

**2. Matters Discussed**

- i. Update on Meeting with Hong Kong Labour Department (HKLD)
- ii. Proposed Member Visit to South Korea (1 July 2025)
- iii. Brief on IPAF Asia Council
- iv. Proposed Visit to Lithium Battery Factory in Shenzhen (September 2025)
- v. Taiwan MEWP Safety Event (2026)
- vi. Sharing of MEWP-Related Topics
- vii. Collaboration with Truck Mounted Platform Association
- viii. Expanding Workgroup Participation
- ix. Proposed In-Person Event on Secondary Guarding Devices (SGDs)
- x. Any Other Matters

**3. Update on Meeting with Hong Kong Labour Department (HKLD)**

Geoffrey Lee and Raymond Wat shared outcomes from their meeting with Mr. Fenton Wan, Assistant Commissioner for Labour (Occupational Safety), and his team. Key highlights:

- Geoffrey proposed the introduction of a MEWP-specific ordinance covering safe use and training.
- HKLD is currently revising the *Guidance Notes on Safe Use of Power-operated Elevating Work Platforms*, which may include:
  - A. Secondary Guarding Devices**
  - B. Training Requirements** – Likely to specify key training elements. CIC and

OSH to conduct initial training; MEWP suppliers (especially rental companies) are expected to provide machine-specific demonstrations during delivery.

**C. Non-Destructive Testing (NDT)**

- HKLD advised IPAF to continue coordinating public activities (e.g., webinars/seminars) via OSHC, with HKLD participation upon OSHC's request.

**4. Proposed Member Visit to South Korea (1 July 2025)**

Geoffrey suggested a private member trip to visit Sinoboom and LGMG offices in South Korea, prior to the IPAF Asia Conference 2025 in Seoul. Interested members to coordinate further.

**5. Brief on IPAF Asia Council**

Geoffrey informed members that the IPAF Asia Council is chaired by Alex Tan (IPAF Malaysia Workgroup Chair) and includes chairs from Hong Kong and Singapore. This council serves as a platform for addressing regional issues and enhancing collaboration among Asia members.

**6. Proposed Visit to Lithium Battery Factory in Shenzhen (September 2025)**

Following positive feedback on the past Sinoboom visit, Geoffrey is planning a visit to a lithium battery factory in Shenzhen. Ed Wu and others expressed strong interest. Raymond and Geoffrey will explore inviting members from Singapore, Malaysia, and Taiwan as well.

**7. Taiwan MEWP Safety Event (2026)**

A regional MEWP safety event is being considered in Taiwan, involving workgroup members from across Asia. Planning is in early stages.

**8. Sharing of MEWP-Related Topics**

Geoffrey encouraged members to post trending or insightful MEWP-related topics for discussion. With agreement from members, this initiative may lead to future publications for broader industry knowledge sharing.

**9. Collaboration with Truck Mounted Platform Association**

Geoffrey invited Nice Wu, Vice Chair of the Hong Kong Truck Mounted Platform Association, to explore collaboration on joint safety events. Nice Wu will revert after consultation.

**10. Expanding Workgroup Participation:**

Chris Chong suggested increasing participation from rental companies. Geoffrey proposed:

- Encouraging existing members to attend future meetings.
- Each member to introduce at least one new member within the next three months.

**11. Proposed In-Person Event on Secondary Guarding Devices (SGDs):**

Tomie Chan suggested to do a pro and con demonstration on SGD. Geoffrey recommended organising a live demonstration event showcasing various types of SGDs, targeting overhead entrapment prevention. The event would involve manufacturers, suppliers, HKLD, OSHC, CIC, and safety professionals.

Objective: To educate users on types of SGDs and respective safety features, pros and cons, and proper selection.

**12. Any Other Matters:**

No other matters were raised.

**13. Next Meeting:**

The next meeting has not been scheduled yet.

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