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Minutes

**for the Singapore IPAF Council eMeeting
 of the International Powered Access Federation
 held via Microsoft Team,
 on 8th June 2022 at 10:00 a.m**

Meeting Convener: Raymond Wat (IPAF)

1	Shawn Ong	Galmon (S) Pte Ltd
2	Klein Phua	Modern (S) Access & Equipment Pte. Ltd
3	Darren Phua	Haulotte Singapore Pte Ltd
4	Ben Chong	Global Training Services Pte Ltd
5	Hansen Ng	BS Technology Pte Ltd
6	Bryant Ee	Omni Machinery Pte Ltd
7	Raymond Wat	IPAF
8	Amanda Tan	IPAF

This meeting will be conducted in accordance to the IPAF Corporate Compliance Policy and relevant competition and antitrust laws. There will be no discussion of any information which is commercially sensitive or confidential. By signing the attendance sheet at the start of the meeting, each attendee will be agreeing to abide by the Policy.

1. Absent with apologies

Ng Teck Kheng (of Aver Asia (S) Pte Ltd)

2. Welcome by Chairman

Chairman Shawn welcomed everyone to the call and thanked all for attending.

3. Matters Raised

The meeting was held to discuss the following matters:

- i. IPAF SEA Newsletter
- ii. Seminar/Webinar 2022
- iii. Asia Conference Update

4. IPAF SEA Newsletter

An initial draft of our newsletter June 2022 is presented, we are pending for ads from our sponsors which will be submitted by the end of the week. There's an updated directory for IPAF members in S.E.A. countries and an article on an interview with a Safety Professional. This newsletter will be published next Wednesday, 15th June 2022.

Suggestions by Shawn:

- 1. Add 'Upcoming Events' section for the next 6 months in S.E.A. countries under the

'Past Event Highlights' page.

2. Widen the scope to ASIA, including China. Most S.E.A. companies work with Asian countries (China, Hong Kong, Taiwan) and this expansion would help members to see the industry climate in other parts of Asia.

3. Continue the interview section to ensure that it is convenient for Safety Professionals instead of having them to write a whole article.

5. IPAF Seminar/Webinar for 2022

The IPAF Asia Conference 2022 will be taking place in Singapore.

Council agreed to have 3 webinars for the year, to include MCWP as well. Each of these webinars will need at least 2 different perspectives to give a more holistic view of the topic.

Proposed dates for Webinars: 1 in September and 1 in November/early December

Other suggested topics:

- i. New Safety Features for MEWPs - (suggested speaker: manufacturer)
- ii. Roundtable discussion with members

Discussion of details regarding the Seminar will commence after the Asia Conference.

6. IPAF Asia Conference 2022 Updates

- i. Registration Opens – Book NOW! (<http://em.ipaf.org/web/asiaconference2022>)
- ii. All council members will have 3 complimentary tickets instead of 2 (for non-council members).
- iii. Bryant Ee will represent Singapore in the Regional Market Discussion (APAC) for Day 2 Conference.
- iv. WSH Council pictogram info kit and guide on the Safe Usage of MEWP will launch on Day 1 conference, probably after Mr Abu Bakar's speech.

Estimated Turnouts for the Asia Conference 2022

Day 1 - 200 pax

Day 2 - 100 pax (IPAF members and invited guests only)

7. Next meeting

Our next council meeting is set to take place on 3rd August 2022 (Wednesday) 10am – 11am.