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**Minutes
 for the IPAF HK Council Members
 of the International Powered Access
 Federation via Microsoft Team
 on 18th August 2022 at 10:00a.m.**

Company Registration & Tax Invoice GST Reg No. : 201027474E

1	Raymond Wat (RW)	IPAF
2	Ken Tsang	Modern (International) Access & Scaffolding Ltd
3	Nice	Shing Fung Engineering & Equipment Ltd
4	Tony Small	Gammon Construction Ltd
5	Amanda Tan (AT)	IPAF

This meeting will be conducted in accordance to the IPAF Corporate Compliance Policy and relevant competition and antitrust laws. There will be no discussion of any information which is commercially sensitive or confidential. By signing the attendance sheet at the start of the meeting, each attendee will be agreeing to abide by the Policy.

1. Opening Stand

Chairman Tony Small welcomes everyone to the meeting.

2. Matters discussed

- i. IPAF Asia Conference 2022 Report
- ii. IPAF SEA Newsletter
- iii. IPAF Accident Reporting
- iv. IPAF HK Webinar Discussion

3. IPAF Asia Conference 2022 Report

Held in Singapore, on 28-29 July 2022.

Asia Conference attendance for Powered Access Symposium (Day 1) saw a confirmed number of 253 in-person attendees and an estimated 350+ viewers virtually. Day 2 of the conference for the Industry Forum garnered 89 in-person attendees and an estimated 50+ viewers virtually.

(virtual attendees are an approximate amount as we also streamed live on Youtube where we are unable to track the number of viewers.)

IPAF Asia Conference 2023 location is already in discussion. The potential locations for 2023 are Thailand or Vietnam, but this is not confirmed.

4. IPAF SEA Newsletter

IPAF SEA Newsletter is embedded within WSHAsia quarterly e-magazine. It was launched during the June's 2022 issue. One of the segments in the newsletter includes an interview with a Safety Professional. Various safety professional members from different regions across Asia have been selected to be featured and members can apply to be featured as well.

The intention of the newsletter articles is not promotion of the company but rather new technology or solutions emphasizing on their safety measures. If members have any articles/news/stories to share, please feel free to contact us to be featured in the newsletter.

Link to SEA Newsletter (June): <https://wshasia.com/e-magazine-mobile/2022-06/#p=46/>

[ACTION 2] IPAF to send Tony Small details on new solutions for overhead hazards like H4lo.

5. IPAF Accident Reporting

Results from the accident reporting for a one-year period from August 2021 – August 2022 in Southeast Asia including Korea, Hong Kong and China was presented by IPAF, and a total of 5 incidents were reported from the Hong Kong region.

6. IPAF HK Webinar Discussion

Possible topics for the webinar include a presentation on the ecosystem for safe use of MEWPs and new technological solutions on overhead hazards to be invited as speakers.

Members agree to set the Webinar's date on Friday October 14th at lunchtime.

We are planning to have CIC, OSHC, HKOSHA, ISHP and HKARMS to support this webinar, as they supported Asia Conference as well.

7. Next Meetings:

Proposed next council meeting date is pending to be confirmed.