



Site Assessment (for MEWP selection)



Name of Assessor:		Assessment Ref No:	
Customer:			
Customer Contact Name			
Customer Contact Information			
Site Address & Postcode:			
Assessor Signature:		Date:	

RESTRICTIONS

Task description	
Task height	
Reach required	
Up and over height	
Weight restrictions	
Size (Height, width, length) restrictions	
Machine set up details e.g. Narrow jacking left or right	
Number of platform occupants required	
Min SWL Required	
Type of area (Description)	

RECOMMENDED MEWP

1 st Choice MEWP	
Alternative MEWP(s)	
MUST be avoided (e.g. MEWPs over weight, size, length, category etc.)	
Operator to be supplied?	
Rental Duration	
Notes: e.g. Permit required, Delivery restrictions, Delivery point and contact, specific time for delivery	

Sketch of site / work area

Attach photographs of site / work area as required

The above recommendations are based on information supplied by the customer and/or observations made during the assessment. It is the responsibility of the customer to notify of any changes to the route in for delivery vehicle, the task, working area or site conditions that could have any impact on this MEWP Selection. Failure to inform could result in additional costs and the assessor or the organization that they represent will not be held responsible for failed or delayed projects that result from this failure to inform.

MEWP Selection checklist (For internal use only)

This should be completed by a qualified person. This is not an exhaustive list and is for general guidance only.

Criteria Observed X or ✓		THE TASK
	Height of task	The Operator must be able to work comfortably from the platform
	Distance of reach required	You must take account of the width of the MEWP in addition to this, how close the MEWP can be setup to the face of the work, and the Operator must be able to work comfortably from the platform
	Work is straight up	Vertical platform (Group A) or Telescopic boom or mast boom (Group B))
	Work requires reach	Mobile Boom 3B or Static Boom 1B or 3a with extension deck
	Work is up and over an obstacle	Articulating boom (Group B) or 3a with extension deck
	Number of people required	This will dictate the platform size and will affect the required safe working load. Consider whether more than one MEWP will be required.
	Size and weight of materials	Accurately define the weight of workers, tools and materials and never exceed the SWL. There are accessories for some MEWPs that can secure pipes/boards etc. See supplier to determine options.
	Will power be required at the platform	Plug in extensions, inverter, Generator?
RESTRICTIONS		
	Work is indoors	Battery, LPG or Hybrid, no-power/push around
	work is outdoors	Internal Combustion Engine, Hybrid or advanced Battery Powered
	work will involve both	Hybrid, LPG or advanced battery power
	Public roads	MEWP designed for use in the application
	Work in confined area or trapping hazards	Secondary guarding recommended, or proactive platform system
THE GROUND		
	Floor is strong and level	Any MEWP though may require non marking tyres or tracks
	Floor is strong and sloping	May require stabilizers, outriggers or oscillating chassis, self-levelling chassis
	Floor is firm and uneven	May require oscillating axles or tracks possibly even non marking versions
	Floor is soft/loose and uneven	May require 4-wheel drive or tracks or pads to spread the load
	Ground is sandy and loose	This may not be suitable for a MEWP at all. The user should make the ground suitable, clear etc.
	Ground is potentially weak	Get maximum floor loading survey results, may require a lightweight MEWP with large pads to spread the load.
ACCESS TO AND THE SET UP IN THE WORK AREA		
	The area is open with easy access	Move on to Training and Supervision though consider need for non marking tyres or tracks
	There is a height restriction	Measure maximum height and ensure MEWP can pass below, consider MEWP secondary guarding
	There is a width restriction	Measure width and ensure MEWP can fit through and/ or set-up
	There is a weight restriction	Determine maximum ground bearing pressure and ensure the MEWP is below this
	There are access roads for delivery vehicle	Explain this to the MEWP supplier
	Access roads are narrow or challenging	Ensure that supplier is aware of this limitation in advance
	We have a safe area for unloading	Inform supplier of location and any site rules
	We intend to off load on the highway	Customer must ensure that adequate precautions are taken to ensure safety
	We do not have a designated area for unloading	The client must determine a specific unload area
ADDITIONAL CONSIDERATIONS		
	Overhead Hazards	Risk of trapping/crushing, overhead cables
	Is a permit required?	Determine how and where one can be obtained
	Does the operator have the necessary training?	Training Category correct for MEWP, Is PAL+ recommended?
	Is an operator required?	Can an operator be supplied
	Larger materials to be transported	Secure accessories approved by manufacturer to carry materials – ie pipe rack, glazer package, etc
	Other. RF Hazards, Cables, Airports etc.	