



MEWP PRE-USE INSPECTION TOOLBOX TALK

WHY CARRY OUT A PRE-USE INSPECTION?

A mobile elevating work platform (MEWP) must be inspected daily or at the start of each shift to make sure it is:

- Safe to use; and
- will not cause an injury to the platform occupants or other personnel.

WHAT SHOULD I DO?

Before carrying out a pre-use inspection you must:

1. Ensure you are trained in the category of MEWP about to be used;
2. Ensure you are familiarized on the specific model.

Your employer must provide you with adequate training to enable you to operate the equipment safely and be aware of any associated risks.

HOW DO I CARRY OUT A PRE-USE INSPECTION OF A MEWP?

- a) Check that the manufacturer's operating manual is on the machine;
- b) Conduct checks as required by the manufacturer's operating manual (to include visual inspection first and then function test all controls);
- c) Check that any modification has been authorized;
- d) Check the date of the mandatory annual inspection is valid;
- e) Record evidence of the daily pre-use inspection.

WHO NEEDS TO KNOW?

This toolbox talk applies to:

- MEWP operators (Toolbox Talk target);
- Site managers and supervisors where MEWPs are in use;
- User (who has control of the use of the MEWP on site).

WHAT IF THE MEWP IS FAULTY?

If a fault is deemed to affect the safe use of the machine, then you must:

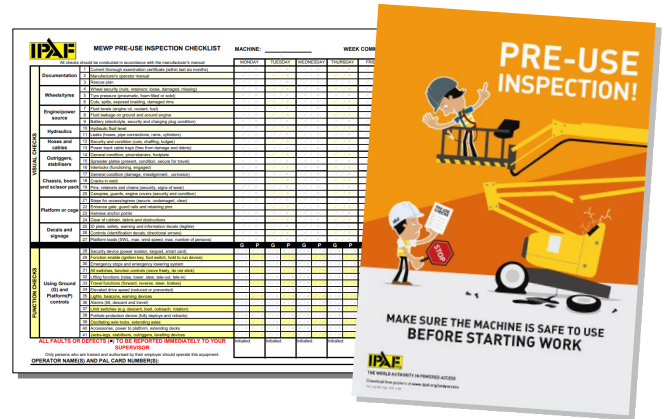
1. **Isolate** the machine;
2. **Tag** the equipment to also inform other operators in the area that the machine has a fault; and
3. **Report** the fault to your employer and the MEWP owner.

Never operate a faulty MEWP

DO I NEED TO WEAR ANY SPECIFIC PPE WHEN CARRYING OUT THE PRE-USE INSPECTION?

Follow the recommendation of the manufacturer for use of PPE when completing the inspection.

You **must wear a harness and lanyard** for all Group b MEWPs when operating from the platform.



USEFUL REFERENCES

- Statement of Best Practices for Workplace Risk Assessment and Aerial Work Platform Equipment Selection (available at www.ipaf.org/resources)
- Manufacturer's Operating Manual
- IPAF Operators Safety Guide
- IPAF Pre-use Inspection Check Sheet (available at www.ipaf.org/resources)