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Minutes

**for the IPAF HK Regional Council Meeting
 of the International Powered Access Federation
 held at Gammon Construction Limited Hong Kong,
 on 15th June 2019 at 10:00 a.m**

HKRC Chairman: Tony Small

1	Tony Small	Gammon Construction Limited
2	Ken Tsang	Modern (International) Access Scaffolding Ltd
3	Chris Chong	Honor Us Equipment (HK) Ltd
4	Ed Wu	Shing Fung Engineering & Equipment Ltd
5	Raymond Wat	IPAF
6	Geoffrey Lee	Modern (International) Access Scaffolding Ltd
7	<i>Tomie Chan</i>	<i>Haulotte Trading Ltd</i>
8	<i>Krist Li</i>	<i>JLG Industries</i>
9	<i>Ludwig Leow</i>	<i>IPAF</i>
10	<i>Glenn Ho</i>	<i>Terex AWP Hong Kong</i>
11	<i>Rain Ku</i>	<i>Honor Us Equipment (HK) Ltd</i>
12	<i>Nice Wu</i>	<i>Shing Fung Engineering & Equipment Ltd</i>

This meeting will be conducted in accordance to the IPAF Corporate Compliance Policy and relevant competition and antitrust laws. There will be no discussion of any information which is commercially sensitive or confidential. By signing the attendance sheet at the start of the meeting, each attendee will be agreeing to abide by the Policy.

1. Absent with apologies

Rain Ku of Honor Us, Glenn Ho of Terex AWP & Nice Wu of Shing Fung respectively were absent with apologies.

2. Review of previous meeting minutes

Council reviewed and agreed on the last meeting minutes.

3. Matters Raised

The meeting was held to discuss the following matters:

- i. Connecting with Hong Kong Contractors Association (HKCA)
- ii. Contractors request for modifications and add-ons
- iii. IPAF HKRC Objective 1 – Raising MEWP Operator Competency (IPAF Operator Course)
- iv. IPAF HKRC Objective 2 – Drafting of Safe Use Guidance
- v. IPAF IOSH MEWP Safety Seminar 2019
- vi. New Technology in IPAF Training

4. Connecting with Hong Kong Contractors Association (HKCA)

Chairman Tony Small mentioned that he will check with Mr W K Kwok and share with us on the next meeting.

ACTION: Tony Small to revert on the next meeting.

5. Contractors request for modifications and add-ons

Tony Small will be summarizing the comments for our member before submission to Raymond Wat. Council had decided to continue promoting the IPAF modification guideline in Hong Kong Region.

Action: Tony to summarize and submit.

IPAF HKRC Objective 1 – Raising MEWP Operator Competency (IPAF Operator Course)

Council was informed on two new IPAF training centres set to be up within next three months. To continue to engage local Safety associations and local influential contractors on IPAF Training. Talk to CIC on accreditation of IPAF Training Centre and make it a partnership.

ACTION: Next meeting to discuss how to promote IPAF operate training & M4M course in Hong Kong.

6. IPAF HKRC Objective 2 – Drafting of Safe Use Guidance

As discuss by council during this meeting IPAF HKRC will not be moving forward to draft this Safe Use Guidance as the local MEWP association is working on this.

ACTION: Project to be closed.

7. IPAF IOSH MEWP Safety Seminar 2019

The joint seminar with IOSH on MEWP Safety Seminar 2019 is being carried out on 17th June 2019. Total of 153 participant record.

ACTION: Target accomplished.

8. New Technology in IPAF Training

i. MEWP For Manager e-learning

IPAF will launch MEWP for Manager e-learning course on 1st of May 2019 in the UK. This new e-learning course will greatly make it easily accessible for interested delegates. Delegates can take this course at their own pace remotely. The convention instructor lead IPAF MEWP For Manager will still be available at the same time with a updated course ware as well.

ACTION: Next meeting Raymond Wat will show online on the MEWP for Manager e-learning to council member.

9. To Invite Galaxy to join HKRC

As Chicardo is out of the council, the council member had proposed Galaxy to join HKRC.

ACTION: Raymond Wat approach Galaxy to join HKRC and our next meeting.

10. Next Meeting

The next proposed IPAF HKRC meeting to be held on the 10th July 2019, 06:00 p.m. at Asia World-Expo.

ACTION: Meeting was postponed and eventually set on 5th March 2019.
