



The world authority
in powered access



MEMBERSHIP COORDINATOR

www.ipaf.org

Do you have strong communication skills and the drive and confidence to deliver the very best services to our existing and prospective members. Do you have the personal credibility to strengthen IPAF's reputation across its global reach?

The International Powered Access Federation (IPAF) is a not for profit organisation that promotes the safe and effective use of powered access. With over 1300 members worldwide, we have offices in several countries and headquarters in the United Kingdom.

We are now looking for an experienced Membership Coordinator to join our membership and communications team. You will use your experience to coordinate the membership function ensuring that IPAF maintains its world class delivery standard across all its worldwide activities.

Experience of working in a membership role, the ability to work on your own or as part of a team along with great database management skills are vital for this role. Knowledge of the powered access industry would be an added benefit.

The successful candidate will be based full-time in our modern offices in Cumbria, reporting to our Head of Communications and Membership. Some international travel will be required in the role, so you need to be flexible in your approach to working hours. Ability to speak a second language is an advantage.

IPAF offers generous employee benefits and the salary will be in the region of £25,000 pa.

Interested? Please send a letter of application and CV to IPAF's CEO Tim Whiteman via jobs@ipaf.org. Applications must be received by 11 June 2019, with first interviews taking place late June / early July. Further information about the position can be found at www.ipaf.org/jobs